

PRINCE2™ Awareness Workshop

1 Day

PO1

OVERVIEW

This informative workshop is suited to a wide audience for whom having a general understanding of PRINCE2 is more appropriate than achieving a qualification.

DESIGNED FOR

This awareness workshop is ideal for managers considering the adoption of the PRINCE2 methodology and is equally suited to those merely needing an overview, rather than all the detail of PRINCE2. Project team members will be able to return to the working environment with the optimum amount of knowledge to increase the effectiveness of how they work with their colleagues.

LEARNING OUTCOMES

By the end of this course participants will be able to:

- Understand the benefits of using a structured project management method.
- Understand the rationale and structure of the PRINCE2 method.
- Understand PRINCE2 processes, components and techniques.
- Appreciate how PRINCE2 methodology can be tailored to the specific needs of their organisation.

TOPICS COVERED

Introduction to the PRINCE2 Methodology

- Why PRINCE2 should be used to manage projects
- Structured project management
- The overall structure of PRINCE2

The PRINCE2 Process Model

- Eight processes and their application during the lifetime of the project
- The PRINCE2 process map

The PRINCE2 Organisation Structure

- Understanding roles and responsibilities
- The right people and the right objectives

PRINCE2 Planning and Control Structure

- PRINCE2 planning techniques
- Levels of a plan and their relationships
- Logical progression through planning

PRINCE2 Controls Structure

- How the right controls will lead to successful delivery of the project

Configuration Management and Change Controls

- Structured filing
- The management of changes

Quality Management

- Building a project quality environment

Quality Review Technique

- Measuring the outputs against formal criteria

Personal Development

- Preparing a personal action plan

EXTRA NOTES

Further Development:

PRINCE2™ Combined Foundation & Practitioners (PFE)

PRINCE2™ Foundation (PFD)