

Working as a Mentor in the Induction Process

1 Day

BGIP

OVERVIEW

This course will help participants better understand the benefits of mentoring to both mentor and mentee, and be able to effectively mentor newcomers during their induction.

DESIGNED FOR

Persons either volunteering or nominated to act as a mentor for newcomers.

LEARNING OUTCOMES

By the end of this course participants will be able to:

- Understand the role of the mentor and its purpose as part of the induction process.
- Understand the process, and key success factors of mentoring.
- Understand the key qualities of a mentor, and to practice the key skills required for effective mentoring.
- Understand the principles of adult learning theory and be able to apply them when mentoring.

TOPICS COVERED

- Defining mentoring
- Role of the mentor
- Role of the mentee
- The process and key stages in the mentoring relationship
- Commitment and contracting
- Mentoring skills
- Adult learning process and learning styles

EXTRA NOTES

An equivalent course is available in Arabic and French. Please call us for details.