

# Incident Investigation Workshop

1 Day IIW

## OVERVIEW

This 1 day workshop will help participants to adopt a structured and effective approach to the identification of the immediate and underlying causes of work related incidents.

The benefits of investigating incidents include:

- Identification of immediate, underlying and root causes allowing effective measures to be implemented to prevent a recurrence.
- A better understanding of the risks associated with work activities.
- Reduction in accidents and ill health resulting in financial savings, such as insurance costs.
- Effective investigation of all incidents plays an important part in effective health and safety management.

## DESIGNED FOR

This one-day workshop is designed for personnel such as safety advisers, managers, safety representatives, supervisors or anyone with a responsibility to investigate of incidents within their place of work and to make such people aware of the importance of, and skills required when, investigating incidents in the workplace.

## LEARNING OUTCOMES

By the end of this course participants will be able to:

- Appreciate the moral, legal and financial reasons for reducing injury and ill health resulting from work activities.
- Understand the principles and methodology of risk assessment.
- Understand the recording and reporting requirements of all work related incidents.
- Adopt a structured and effective approach to the identification of the immediate, underlying and root causes of work related incidents.

## TOPICS COVERED

- Legal requirements for recording and reporting of incidents and accidents in the workplace
- Causes of accidents and human behaviour
- Accident case studies
- Interview techniques
- Investigation techniques based on HSE Guidance
- Investigation report writing

